



Pastoral Care

Immigration

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

Student visa application procedure

If you are going to study in New Zealand for more than 12 weeks you will need to apply for a student visa. Please take the following documents to your nearest New Zealand Immigration Service office.

- Completed student visa application form. The form is available from the New Zealand Immigration Service, New Zealand Embassies, High Commissions, or from New Zealand School of Education.
- Current passport. Please check that it will not expire while you are in New Zealand.
- Student visa application fee. The fee varies between countries, and will be indicated in a booklet, which you will receive with your visa application form.
- Final Offer of Place from NZSE
- Tuition fees receipt, or confirmation of scholarship funding. (Students from China, India and Vietnam use the Tuition Fees Performa Invoice instead).
- Guarantee of Accommodation. This is a letter stating that you will have somewhere to live while you are in Auckland. NZSE automatically includes this with your Offer of Place. Please note that the guarantee is for the student only and does not cover any family members. If you require NZSE to arrange accommodation for you, you must notify us by sending us a completed accommodation application form at least two weeks before you plan to arrive.
- Evidence of sufficient funds. You must provide evidence that you or a sponsor (usually a family member) have at least NZ\$15,000 per year to support you while you are living in New Zealand. You should provide your personal bank statement, passbook, or traveller's cheques, or the 'Financial Undertaking of a Student' form completed by your sponsor. Students from China, India, and Vietnam should not pay this until their visa has been approved in principle. Students in China and Vietnam can pay this money to NZSE with their tuition fees and a refund will be arranged on application after you arrive at NZSE (please note the refund process may take up to three weeks).
- Medical Certificate. You must provide an X-ray certificate if you intend to stay in New Zealand for longer than six months or Full Medical Certificate if you intend to study in New Zealand for longer than 12 months.
- Evidence of onward travel arrangements. You must have a ticket to leave New Zealand, or provide evidence that you have extra funds available to pay for such a ticket.

Please note this information is a guide only. The New Zealand Immigration Service requirements may vary between students and may change from time to time. Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at www.immigration.govt.nz

Allow sufficient time for your local NZIS office to process your application - in some cases, this may take two to three months.

Health Care

Eligibility for Health Services

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

Medical and Travel Insurance

International students must have appropriate and current medical and travel insurance while studying in New Zealand.

Southern Cross Insurance Policy

the New Zealand government requires that international students have appropriate and current medical and travel insurance while studying in New Zealand. Evidence of suitable medical and travel insurance must be presented as a condition of enrolment at NZSE. NZSE has appointed Southern Cross as its preferred insurance provider. NZSE has negotiated a highly competitive premium. If you elect to purchase the Southern Cross package, you will be able to arrange the insurance directly with NZSE and pay the insurance premium with your fees. You will be covered for travel to New Zealand. For more information visit www.southerncross.co.nz

Other Policies

Other policies are acceptable to NZSE as long as it meets NZSE's requirements.

If you are planning to purchase other policies, in New Zealand or other countries, you are advised to self-check these policies before you make a commitment to purchase. If you believe that other policy conforms to the requirements you will need to submit a detailed policy wording (certified translation in English). The International Office will determine whether the insurance policy is compliant with the insurance content requirements. If the policy is judged:

- Not to meet requirements, you will be required to take out the Southern Cross insurance product or another compliant policy.
- To meet requirements, you will be required to present the original of your insurance policy certificate (or a certified copy) at enrolment. The certificate must show the type of policy, policy number and length of cover. If not in English, the insurance coverage must be translated into English and be certified as a true translation of the original. You are advised to purchase an insurance policy, which extends at least through the term for which you are paying the fees.

Medical and Travel Insurance

Any insurance policy must include the following minimum cover:

- Commence the minute you leave home for the airport on your way to New Zealand
- Apply while in transit
- Apply while you are in New Zealand
- Cover you for any trips to other countries during the period of study
- Cover you for any holidays back to your home country during the period of study

It is imperative that the sums insured are very high so they will not be exceeded in any possible claim. In order to 'future proof' policies, sums insured of NZD One Million plus is suggested.

Medical benefits should cover

- General practitioner visits and prescriptions through to major hospitalisation (both public and private), optical cover and emergency dental cover. It is preferable that no excess is applied to medical claims.
- Emergency evacuation/repatriation - this should include travel for medical professionals and family members who may need to come to New Zealand to accompany you home. The accompanying relative cover should also include day-to-day accommodation and reasonable living costs in New Zealand.
- Travel home and back to New Zealand for you if a member of your immediate family becomes ill or dies
- Mental illness (medical costs and repatriation)

Health Insurance policies do not cover Dental Care and we strongly recommend that you undergo a full check-up/treatment before you depart from your home country.

Personal effects

Personal effects include items like expensive musical instruments, lap top computers and sporting equipment. Limits should be realistic but able to be increased to represent the actual value of particular items.

Personal liability cover

Personal liability cover - this benefit applies if you cause accidental damage to property at an education provider or home stay.

Desirable additional policy components

- Loss of fees due to emergencies, e.g. you are ill, injured or deceased in NZ and unable to complete the course
 - Travel delays occur en route to New Zealand
 - A relative becomes critically ill, injured or dies in your home country and you are not able to complete the course
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Continuation option

Travel insurance usually ends when you return to your home country. However, it is prudent to ask if a continuation option is available if you need to return to your home country because of illness or injury during the policy period and are able to use the policy for on-going treatment until the policy has expired.

Appropriate insurance must

- Be from a reputable and established company with substantial experience in the travel and medical insurance business, and who has an excellent credit rating, no lower than A from Standard and Poor's, or B+ from AM Best.
- Include provision for emergency 24-hour, 7 day per week cover
- Have a certificate of currency and policy wording from the insurance company stating that the student has purchased the cover for the duration of the planned period of study. The certificate and policy wording must also detail medical sums insured, repatriation benefits etc. This is standard insurance practice to validate cover.

